



Invitation to EPDET 2018 / the 12th offering of European Program for Development Evaluation Training

16 – 21 September 2018

Venue: Hotel Duo, Prague, Czech Republic

Development Worldwide, registered association (DWW), Slovak Evaluation Society and Czech Evaluation Society have the pleasure to invite you to the European Program for Development Evaluation Training – EPDET 2018, to continue the tradition of this European summer school. Mini IPDETs in Europe have been offered since 2007. EPDET is overview training that provides a systematic approach to evaluation.

The core curriculum of the EPDET training is a shortened version of the successful two-week core course of the summer school IPDET – International Program for Development Evaluation Training.

EPDET 2018 will be provided in English, by Dr. Linda G. Morra Imas, Dr. Ray C. Rist, and MSc. Daniel Svoboda. The training is recommended for evaluators and managers of development projects and programs. The graduates of the training will obtain Certificate of completion of the mini-IPDET and will be offered by one-year free membership in IDEAS – International Development Evaluation Association.

The registration fee is 1840 EUR (equivalent of 46 000 CZK or 2230 USD). The fee includes five days accommodation in single rooms, full board, coffee breaks, and all tuition expenses including training materials for participants. International travel, taxi, visa costs and insurance are not included in the registration fee. The registration fee is not subject to VAT imposition.

For the participants having their own accommodation in Prague, the registration fee will be reduced to 1450 EUR (equivalent of 36 300 CZK or 1760 USD).

Early bird 15% discount (fee to be paid until 31 May 2018):

1600 EUR (equivalent of 40 000 CZK or 1940 USD) with accommodation

Or 1210 EUR (equivalent of 30 300 CZK or 1470 USD) without accommodation

Accommodation will be offered in fully equipped single hotel rooms. Wi-Fi is available in the hotel premises. Full board will be arranged beginning with dinner on Sunday 16th September 2018 and finishing with lunch on Friday 21st September 2018.

Capacity of the training is limited and therefore we ask all applicants to **confirm** their interest **by 31st March 2018** by filling the online [application form](#). In case of queries feel free to contact EPDET coordinator Mr. Daniel Svoboda (e-mail: svoboda@dww.cz).

Further information, payment instructions, and details on the training will be distributed to the registered applicants.

EPDET LECTURERS

Ray C. Rist



Ray is creator and co-director of IPDET - International Program for Development Evaluation Training and former President of IDEAS – International Development Evaluation Association. Retired from the Independent Evaluation Group of the World Bank, Dr. Rist continues to advise organizations and national governments throughout the world on how to design and build results-based M&E systems, including the World Bank, OECD, DFID, IADB, and a range of corporations, House and Senate committees in the United States. The focus of much of this consulting has been on public sector performance especially that of results based management and measurement. His career includes 15 years in the United States Government with senior appointments in both the executive and legislative branches. He has held professorships at Johns Hopkins, Cornell, and George Washington Universities and been a Fulbright fellow at the Max Planck Institute. He has authored or edited 32 books, written more than 140 articles and monographs, and lectured in more than 85 countries. Dr. Rist serves on the editorial boards of nine professional journals and chairs an international working group that collaborates on research related to evaluation and governance.

Linda G. Morra Imas

Linda is creator and co-director of IPDET - the standard against which other programs benchmark. She has more than 30 years of experience in designing, conducting, and managing policy, program and project evaluations, both nationally and internationally. She is the co-author, with Ray C. Rist, of the comprehensive text, *The Road to Results: Designing and Conducting Effective Development Evaluations*. Recently retired as Chief Evaluation Officer and Advisor, Evaluation Capacity Development (ECD), from the Independent Evaluation Group, World Bank Group, Dr. Morra Imas consults and trains on monitoring and evaluation organizations and national governments, acting as an independent consultant to the Independent Evaluation Group of the World Bank, the Inter-American Development Bank, AusAid, China Ministry of Finance, and others for training and other ECD services. She is former Director of Education and Employment Program Evaluation for the U.S. Government Accountability Office and has taught program evaluation at George Washington University as an adjunct professor.



Daniel Svoboda

Daniel is Chairman of the association Development Worldwide and an independent consultant, lecturer and evaluator. He is Executive Director of the Czech Evaluation Society, and a member of the European Evaluation Society and the International Development Evaluation Association (serving as its Vice-President in 2009-2012). Since 1995 he cooperates with the Ministry of the Environment and the Ministry of Finance in the field of assessment and remediation of environmental burdens. Since 2009 he has been working for the European Commission as a member of the external monitoring team for the environmental program LIFE. Since 2007, he organizes EPDET – European Program for Development Evaluation Training. Since 2014, he is a member of the Reference group on Evaluations of the Czech Ministry of Foreign Affairs.



EPDET FACILITATORS

Dagmar Gombitová



Dagmar runs her private consultancy company (D&D Consulting Ltd.) based in Slovakia. Her first experience with the management and implementation of the projects dates back in 1993. Since January 1997 she has focused solely on the area of monitoring and evaluation. She has been involved in numerous monitoring and evaluation assignments for the national (Slovak and Czech) entities as well as the international bi-lateral donors such as CIDA, UNDP or EEA/Norwegian Funds. Since 2001 she has been involved in the training/ capacity building activities. She dealt with the University curriculum preparation and has been working as the external lecturer of the Evaluation module at the Comenius University in Bratislava. Dagmar is a graduate of EPDET 2007. She is member of the European Evaluation Society, member of the International Development Evaluation Association, and the founder member of the Slovak Evaluation Society where she was in the position of the Chairwoman of the society for 10 years. Since 2008 she (co)organizes EPDET – European Program for Development Evaluation Training.

Dyma Švec



Dyma is member of Development Worldwide and graduate of EPDET 2007. He is also a member of the International Development Evaluation Association and Founder of the Czech Evaluation Society. He works as independent evaluator, consultant and lecturer with experience from both development assistance evaluations (Mongolia, Sierra Leone, Serbia, Moldova, and Afghanistan) and European Structural Funds assistance evaluation (Czech Republic, Slovakia, Bulgaria, and Romania). Most recent evaluation: Supporting Access to Justice in Afghanistan (IDLO 2016). Currently working at the Czech Embassy in Abu Dhabi.

PRELIMINARY AGENDA OF EPDET 2018

THE EUROPEAN PROGRAM FOR
DEVELOPMENT EVALUATION TRAINING

Hotel Duo, Prague, 16 – 21 September 2018

DAY

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SUNDAY 16 SEPTEMBER 2018

15.00 –	Check-in, Registration in the hotel for the accommodated participants Handover of training materials
18.30 – 21.30	Dinner
19.30 – 20.00	Welcome & Introductions Training partners, lecturers, and accommodated participants
20.00 – 20.15	Program Overview and Course Objectives Providing an overview of the program, highlighting the key topics to be covered and outlining the learning objectives for the five-day course

DAY

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MONDAY 17 SEPTEMBER 2018

08.30 – 09.10 Training introduction – Daniel Svoboda

Overview of the program, highlighting the key topics to be covered and outlining the learning objectives for the five-day course, brief survey on participants' background and interests.

09.10 – 10.10 Introducing Development Evaluation: Terms, Concepts, Approaches (Chapter 1 of the Road to Results) – Linda G. Morra Imas

First session introduces the definition, general concepts and approaches behind evaluation of projects programs and policies. It then turns to evaluation of development interventions.

- Evaluation, What Is It?
- Kinds of Evaluation
- Principles and Standards for Development Evaluation
- General Approaches to Development Evaluations
- Challenges Going Forward

10.10 – 10.30 Tea/Coffee Break

10.30 – 12.00 Understanding the Evaluation Context and the Program Theory of Change (Chapter 4) – Ray C. Rist

This module examines evaluation planning. This module is about the front end of an evaluation – how to start. An evaluation that begins with a well-planned design is more likely to be completed on time and on budget and to meet the needs of the client and other stakeholders. A front-end analysis investigates and identifies lessons from the past, confirms or casts doubt on theory behind the program, and sets the context influencing the program.

- Front-end Analysis
- Identifying the Main Client and Key Stakeholders
- Understanding the Context
- Constructing, Using, and Assessing a Theory of Change

12.00 – 13.30 Lunch

13.30 – 15.00 Understanding the Evaluation Context and the Program Theory of Change (Chapter 4) – Comparison with Logical Framework – Daniel Svoboda

This follow-up module will focus on:

- Origins of Logical Framework Approach
- Logical Framework Matrix in Real Life Projects and Programs
- Possible Use and Limitations of Logical Framework in Evaluations
- Comparison with a Theory of Change

15.00 – 15.30 Tea/Coffee Break

15.30 – 16.00 Sum up of the Modules (incl. quizzes), Instructions for the Group Work

16.00 – 18.00 Small Group Work – Analyzing the Case Studies, Reconstructing the Logical Model

TUESDAY 19 SEPTEMBER 2018

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08.30 – 10.10 Developing Evaluation Questions and Starting the Design Matrix (Chapter 6) – Ray C. Rist

This module addresses specific steps in designing an evaluation. The module discusses the types of evaluation questions and explains when to use each type. The module also covers how to write and structure good questions.

- Sources and Types of Questions
- Identifying and Selecting Questions
- Developing Good Questions
- Designing the Evaluation

10.10 – 10.30 Tea/Coffee Break

10.30 – 11.00 Sum up of the Module (incl. a quiz), Instructions for the Group Work

11.00 – 12.00 Small Group Work – Designing the Evaluation Questions

12.00 – 13.30 Lunch

13.30 – 15.00 Selecting Designs for Cause-and-Effect, Descriptive, and Normative Evaluation Questions (Chapter 7) – Linda G. Morra Imas

After determining the evaluation questions, the next step will be to select an evaluation design approach that is most appropriate given each question. This module presents some guidelines, along with the strengths and weaknesses of various design options, but it is important to keep in mind that every situation is unique. There is no “one and only” way to address an evaluation question.

- Connecting Questions to Design
- Designs for Cause and Effect Questions
- Designs for Descriptive Questions
- Designs for Normative Questions
- The Need for More Rigorous Designs

15.00 – 15.30 Tea/Coffee Break

15.30 – 17.00 Continuation and sum up of the Module (incl. a quiz), Instructions for the Group Work

17.00 – 18.00 Small Group Work – Selecting Evaluation Design

WEDNESDAY 19 SEPTEMBER 2018

DAY

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8.30 – 10.10 Selecting and Constructing Data Collection Instruments (Chapter 8) – Linda G. Morra Imas

Previous modules discussed evaluation questions and evaluation designs to match these questions. This module looks at how to collect the data to answer the questions.

- Data Collection Strategy
- Characteristics of Good Measures
- Quantitative and Qualitative Data
- Tools for Collecting Data

10.10 – 10.30 Tea/Coffee Break

10.30 – 12.00 Continuation and sum up of the Module (incl. a quiz), Instructions for the Group Work

12.00 – 13.30 Lunch

13.30 – 15.00 Small group Work – Selecting Data Collection Instruments

15.30 – Free afternoon

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THURSDAY 20 SEPTEMBER 2018

08.30 – 10.10 **Choosing the Sampling Strategy (Chapter 9) – Ray C. Rist**

This module discusses how to determine how much data to collect. It also addresses how to select the sources of data so that they closely reflect the population and help answer the evaluation questions.

- Introduction to Sampling
- Types of Samples: Random and Non-Random
- Determining the Sample Size

10.10 – 10.30 **Tea/Coffee Break**

10.30 – 11.00 **Sum up of the Module (incl. a quiz), Instructions for the Group Work**

11.00 – 12.00 **Small group Work – Choosing the Sampling Strategy**

12.00 – 13.30 **Lunch**

13.30 – 15.00 **Planning for and Conducting Data Analysis (Chapter 10)
– Ray C. Rist**

Once the data are collected, evaluators need to go through it and find meaning in the words and numbers. Techniques are available to help with this task. Analysis begins with a data analysis strategy. Qualitative and quantitative data will demand different strategies and techniques.

- Data Analysis Strategy
- Analyzing Qualitative Data
- Analyzing Quantitative Data
- Linking Quantitative Data and Qualitative Data

15.00 – 15.30 **Tea/Coffee Break**

15.30 – 16.30 **Evaluation Ethics and Culture (Chapter 14)
– Linda G. Morra Imas**

Evaluators have many tasks, including planning, organizing, and designing evaluations and collecting, analyzing, and presenting data. They also have to deal with internal and external pressures. They may be asked to make changes to the plan, organization, or reporting of the evaluation to meet the needs of others. Sometimes proposed modifications are welcome; at other times, they may raise ethical or political considerations. Ethics and politics are issues for all evaluators, especially for those working in countries with poor governance and a history of corruption. Cultural context and internal pressures within a development organization can also create ethical issues. This module will discuss these issues in specific phases of the evaluation process:

- Ethical Behavior
- Politics and Evaluation
- Cultural context

16.30 – 17.00 **Wrap of the Training (incl. pending Q/A), Instructions for the Group Work**

17.00 – 18.30 **Small Group Work – Completing the Design Matrix and Finalizing Group Work Presentation**

19.00 – **Special Graduation Dinner**

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FRIDAY 21 SEPTEMBER 2018

8.30 – 10.10 **Group Work Presentations: Project Logic Model & Evaluation Design Matrix**

10.10 – 10.30 **Tea/Coffee Break**

10.30 – 12.00 **Group Work Presentations continue**

12.00 – 12.30 **Evaluation of EPDET 2018**

12.30 – 13.30 **Check-out from the rooms, Lunch**

End of EPDET 2018

*Questions or requests for additional information may be addressed directly to
EPDET Coordinator:*

Mr. Daniel Svoboda

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TRAINING IS ORGANIZED BY:



DEVELOPMENT WORLDWIDE (DWW) & THE SLOVAK EVALUATION SOCIETY (SES)

IN COOPERATION WITH A REGIONAL OFFERING OF



**THE INTERNATIONAL PROGRAM FOR DEVELOPMENT EVALUATION TRAINING
(IPDET)**

AND



THE INTERNATIONAL DEVELOPMENT EVALUATION ASSOCIATION (IDEAS)

AND



THE CZECH EVALUATION SOCIETY (CES)